



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

కాకతీయ ప్రేక్షాగికి ఎవ్ విజ్ఞాన సంస్థాన, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారత

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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No:KITS/TF/2023-24

Date: 24.07.2023

NOTICE

// ATTN: ALL II year M. B. A. STUDENTS //

SUB:REGISTRATION & TUITION FEE NOTIFICATION FOR THE ACADEMIC YEAR 2023-24

The regular class work for the academic year 2023-24 will commence on 21-08-2023. All students have to get registered for II-year M. B. A. Program by paying the Tuition fee as applicable for the academic year 2023-24.

LAST DATE FOR FEE PAYMENT	14.08.2023
LAST DATE FOR REGISTRATION AT DEPARTMENT	16.08.2023
RELEASE OF LIST OF REGISTERED STUDENTS*	18.08.2023*
COMMENCEMENT OF CLASS WORK	21.08.2023

**To appear in the list of registered students, the students should pay the Fee & complete the registration on or before 12.08.2023 at the department concerned*

FEE DETAILS

Year	Branch	Tuition Fee	Other Fee	Total Fee
		Category - A & B (Convener / Mgmt. Quota)		
II Year	M. B. A.	Rs. 65,000/-	Rs. 4,700/-	Rs. 69,700/-

Students eligible for Reimbursement of Tuition Fee (RTF) have to pay the balance amount, as per the norms of the Government of Telangana.

REGISTRATION PROCESS FOR THE ACADEMIC YEAR 2023-24:

Students have to complete the following **TWO-STEP PROCESS** to register for the next AY 2023-24

STEP-1	FEE PAYMENT
STEP-2	REGISTRATION AT THE DEPARTMENT FOR ACADEMIC YEAR 2023-24

STEP-1: FEE PAYMENT

The following three options are available for fee payment. **Option-1 is highly recommended.**

Fee payment options:

Option1. Through SBI Bank challan, which is available institute office (**Highly Recommended**)

Please save the challan after fee payment.

The student has to submit this challan, while registering for Academic year 2023-24, in **STEP-2 of registration process.**

Option 2. Through Online through NEFT/RTGS transfer, Bank details are given below

Name of the bank : State Bank of India
Account Name : KITS Warangal
Account Number : 37190602638
Branch : Yerragattu Gutta
IFSC Code : SBIN0021372

Option 3. For those having Education Loan (DD/Online Transfer)

In case of DD: The DD should be drawn in favour of *KITS Warangal*, Payable at *SBI, Yerragattu Gutta Branch*. Write Roll Number & Name of the student on back-side of DD

- a. In this case, student has to personally submit the DD (*with his roll number & Name printed on back-side of DD*) in the Institute office during working hours and collect a receipt.
- b. The student has to submit this receipt (collected from the institute office), while registering for Academic year 2023-24, **in STEP-2 of registration process.**

In case of Online Transfer: The Account details for online transfer are same as mentioned in **option 2**

Option 4. Through UPI transfer (QR Code), details are given below



The image shows a QR code for UPI payment. At the top left is the 'yono SBI' logo. To its right is the 'SBI Payments' logo. Below these logos, the merchant name is listed as 'KAKATIYA INSTITUTE OF TECHNOLOGICAL' and the UPI ID is 'KITSWARANGAL@SBI'. The text 'SCAN & PAY' is prominently displayed above the QR code. At the bottom, there are logos for 'BHIM SBI Pay' and 'BHIM UPI', with the tagline 'BHARAT INTERFACE FOR MONEY | UNIFIED PAYMENTS INTERFACE'.

PROCEDURE FOR: INCASE OF PAYMENTS MADE THROUGH OPTION 2, OPTION 3 & OPTION 4; COLLECT THE FEE RECEIPTS FROM INSTITUTE OFFICE.

PAYMENT RECEIPT: For online payments made through options 2, 3 & 4, the student have to collect the payment receipts from our institute's office.

After online payment of fee, the students have to message the following five important details:

Name		
Roll Number		Ex: M20MB000
Amount		Ex: Rs. 69,700/-
UTR number		
Date of transaction		

to the WhatsApp number: **7569015062**

- After receiving the transaction details from students, The Institute will generate a receipt on their name and send it to the students' mobile number.
- The student has to submit this receipt, while registering at the department for Academic year 2023-24, in **STEP-2 of registration process.**

STEP-2: REGISTRATION FOR ACADEMIC YEAR 2023-24

- After successful fee payment in step-1, the students have to register for the AY 2023-24
- Registration Venue: Respective Department, KITS Warangal.
- All the eligible students have to register for the academic year 2023-24 at their respective department with their parents.
- Students should submit the following documents at the time registration as per the schedule given below:

Date	Time	Students of	Documents
24-07-2023 to 16-08-2023	9.00 AM to 5.00PM	II Year	<ul style="list-style-type: none">A copy of Fee Payment ReceiptLatest passport size color photoXerox copies of all semester grade sheetsStudents eligible for Reimbursement of Tuition Fee (RTF) have to submit status report of Scholarship (ePass) RTF for the year 2022-23

- This registration is mandatory, as it is used to prepare the class-wise list of candidates for the next academic year.
- The list of registered students will be released on 18.08.2023.
- Attendance will be counted only for the registered students. The non-registered students will be marked absent from 21.08.2023 onwards.

Hence all students should complete the registration for next academic year on or before 12.08.2023 without fail, for regular attendance from 21.08.2023 onwards

Note: Only after completing step 1 & 2 the registration process for the next academic year 2023-24 will be completed.

Sd/-

PRINCIPAL

To

- All B. Tech students
- The HoDs with request to
 - circulate among the students
 - Make necessary arrangements for student registration desk in the department and start registration process from 04.06.2023 onwards
 - Students' progress reports to be given to parents at the time of registration.
- Dean, Academic Affairs with a request to
 - Make necessary arrangements with registration material at all departments.
 - Release the registered lists of students on 18.08.2023 for the academic year 2023-24.
 - Make CMS ready by 18.08.2023, for attendance posting.

Copy to:

- The Chairman, KITSW
- The Registrar, to ensure the necessary arrangements for fee payment & registration.
- Accounts Section for necessary action
- Webteam
- Chief Warden, Hostels for the necessary arrangements for registration
- Transport In-Charge, for the necessary arrangements for registration

IMPORTANT:

1. All the students are required to get themselves registered for the program on or before 12.08.2023, failing which they shall not be allowed to attend the courses prescribed for that academic year.
2. The list of registered students will be released on 18.08.2023.
Attendance will be counted only for the registered students. The non-registered students will be marked absent from 21.08.2023 onwards.
Hence all students should complete the registration for the next academic year on or before 15.08.2023 without fail, for regular attendance from 21.08.2023 onwards.
3. REGISTRATION CAN NOT BE DONE IF PARENT DOES NOT ACCOMPANY HIS/ HER WARD. PARENT IS REQUESTED TO COLLECT THE PROGRESS REPORT OF HIS/HER WARD FOR THE ACADEMIC YEAR 2022-23 FROM THE HEAD OF DEPARTMENT ON THE DAY OF REGISTRATION WITHOUT FAIL
4. ATTENDANCE WILL BE COUNTED FROM 21.08.2023. Students are required to have 100% attendance.
5. The students having attendance less than 75% will be detained and will not be permitted with their juniors to take MSE-II and End Semester examinations. All such students have to repeat the same year by paying tuition fee again and will not be permitted to attend campus placements.
6. Registration is very important and not doing so will make the students un-registered. For all such students the facilities of fee reimbursement and other stipend will be stopped immediately by the Government.
7. The students, who are involved in any kind of indiscipline activity, will not be permitted to attend the campus placements.
8. The students under RTF Scheme are to pay the balance of Tuition Fee, as per the norms of the Government of Telangana and submit the status reports of previous years.

For availing Hostel Facility:

Accommodation (Hostel): A separate single Bank Challan available with hostel office (Indoor Stadium) of the Institute.

Mess Charges (Hostel): A separate single Bank Challan available with hostel office (Indoor Stadium) of the Institute.

IMPORTANT:

1. STUDENTS WILL BE ALLOWED TO TAKE HOSTEL ACCOMMODATION STRICTLY UPON PAYMENT OF THE REQUIRED HOSTEL FEE IN ADVANCE.
2. STUDENTS SHOULD JOIN HOSTELS ON OR BEFORE 21.08.2023.
3. Students can start taking hostel accommodation, for which they have to submit the prescribed application form by attaching a latest passport size photograph and fee paid receipt (Hostel fee & Mess advance) in the hostel office.
4. Students who do not put up the required 75% of attendance in the semester-I (odd semester) of 2023-24, will not be accommodated in the hostel for semester-II (even semester) and subsequent years.

For availing Bus Facility:

For availing Bus facility should be paid through a single Bank Challan available with Hostel office (Indoor Stadium) of the Institute.